

Rowing Committee Meeting Minutes & Actions

Meeting 1st September 2014

Present:

James Hanson (Chair), , Carolyn Smithson, Amaia Arregi, Phelim Daniels, Richard Cox, Ben Holgate

Apologies: Tim Wallis-Caddell

Minutes:

James Updates:

Long Row: Laura and team are doing a fine job on organising this – anyone who is free should add their support as this is an important fundraising event

Blade disposal: have a buyer from Brunel.

Next stage is for Sean to review condition of all the blades and label them.

Richard raised the issue that the Rec squad have 3 boats with no blades: there seems no immediate solution to this.

Sean has been spending a huge amount of time on repairing boats: 30 hours over the last 2 weeks mending Dumbledore and Ted Harris. Members **must** take care of club equipment.

And a big thank-you to Sean! Please remember to acknowledge the work that is being done on your behalf.

This Month Topics:

Boat Allocations

These will stay asis until the Filippi boats arrive (2x ~ October, 4x November).

Need to build a plan to review all the club standard boats: in considering needs of all members, can't focus exclusively on top-end boats.

Document Review

New versions of Boat Allocation chart and the Rack Map were distributed.

Squad captains to review latest issue of Boat allocation and Rack allocation charts. Any issues to Carolyn by end of week. Target to get new charts on notice boards at weekend.

New MRC Website

The new version of the website is taking shape now and copy is being transferred from the old site where appropriate.

Squads need to update their pages and generate any material (How to Guides, Training & Techniques material) that they want to see on the site.

A lead for the coxes pages is needed – person suggested will be contacted to see if they are willing to help.

Safety

No specific incidents reported.

Cox boxes

Junior coxbox2 was found left on the wall outside at 8pm by Amaia: Ben to follow-up with Juniors and underline seriousness of matter.

Sharing resources

Communication to members that the first session at weekends (7.30-9am) should be restricted to crews in training for competition: having slower crews on river at this time presents safety issues.

Revisions to the Land Training schedule discussed to accommodate better time slot for Vet women, longer sessions for some Juniors and higher numbers in Women's squad. Jim Hotchin to revise and circulate schedule.

Spinning is on hold until proper space can be allocated to use them – use in the main hall resulted in damage to the floor. The bikes will be put into storage until then. If the river is on flood, will look at ways to set them up in the boat house.

Phelim advised Ben that the Gerry Ayre, priority boat for Vet women, will be needed until 10.30 at weekends due to numbers in squad: has been handed to Juniors at 9am. Ben to communicate this to other Junior coaches.

Boathouse issues

Blades will move which should reduce amount of damage to boats when blades are moved and hit boats.

Repairs

Compiled a list of some of the high priority refurbishments that are needed. James will take this to Hayley.

Log repairs in book and tell Squad captain.

Looking for volunteers who are interested in learning a bit about boat maintenance – would be good for some of the older Juniors to get involved.

Boat Purchase

No budget agreed yet.

AOB

Phelim proposed that there should be a consistent message across squads regarding the use of boats on the restricted use list. This met with agreement, but remains at the discretion of the Squad Captain.

The message proposed was:

- Boats on the list of Top Club Boats are primarily for racing crews and their use is restricted. When practicing for races crews should adopt a "2 week before the race" rule for use of these boats.

Next Meeting: 6th October 8pm

Agreements:

Meeting Date	Agreement
1/9/2014	First session at weekends (7.30-9am) should be restricted to crews in training for competition: having slower crews on river at this time presents safety issues.
2/6/2014	Early decisions from Blade audit: <ul style="list-style-type: none">• Allocate Rob Williams blades to Phil Clapp boat• JA set should be 1st priority Juniors, 2nd priority Snr Women
12/5/2014	Hold of allocating new blades until audit of existing blades done with exception of 1 set Bracas to Louise Entwistle
12/5/2014	Will spend £200 on new parts for the Hudson due to damage
14/4/2014	Club will not purchase additional Junior boats this year.
14/4/2014	Investment will be directed towards list of lower cost items in James F's PPT

Action Points:

Action:	Allocated to:	Date:	Status
Distribute Rack map and Boat allocation chart once squad captains have reviewed by end of week	Carolyn	1/9	
Revise Land Training schedule and circulate for review and agreement	Jim	1/9	Draft circulated 2/9

Action:	Allocated to:	Date:	Status
Identify someone to look at putting rubber surround on pontoons	James	4/8	
Ursa minor/major sculling riggers: agreed to price up riggers	James	7/7	
Bert Bushnell: too heavy for juniors; recommendation is to sell and replace with smaller boat, keeping same name. James to take to Club Committee	James	7/7	
Phelim raised the subject of the car-park at 6.30 when parents are picking up juniors and seniors are arriving. There was some debate whether from May-Sep some pick-ups could be done from Windrush. Tom/Laura to review.	Tom/Laura	7/7	
Tom queried that there had been no replacement for Griffindor: Sean Kearns was discussed as a possibility – agree off-line.	James	7/7	
Hayley has requested a plan for the expected refurbishment of boats across all squads and L2R. It was proposed to use a white board to record requests for work on boats and also log issues with Cox Boxes. Carolyn to circulate Boat Usage to ensure it reflects all known refurb requests then send to Hayley.	Carolyn	7/7	
Issue combinations for all locks to all squad captains: Isy to action.	Isy	7/7	
RN boat to go – Amaia to talk to JamesF.	Amaia	7/7	
Could the club obtain a fuel card – James to investigate.	James	7/7	
Reminder re safe places to turn on the river	Squad Captains	2/6	Closed: will ask safety committee to issue map
Raise at CC process whereby club members fund items and reclaim as expenses; too slow and not realistic for larger items. Current issue re Cox Box purchase	James	2/6	7/7: Dave G investigating internet banking to facilitate quicker refunds

Action:	Allocated to:	Date:	Status
Talk to Isy about a system of locks to be allocated to squad captains for cox boxes	James	2/6	Done – need to communicate codes
Talk to Hayley and Roger about the repairs process	James	2/6	Ongoing
Invite Tom to next meeting to talk about CC contract and how it is working	Carolyn	2/6	Done
Bill to carry out audit of private racking	Bill Lambourn	2/6	7/7 who will do this?
Ensure racking allocations xls under document control and communicated	Carolyn	2/6	Julie will forward as soon as updated end of June
Identify boats which should be subject to restricted access to protect their condition	Squad Captains	2/6	Done
Raise to CC proposal to sell Jim Lawther and use funds for replacement to Enforcer as alternative to cascade which would not work	James	2/6	
Identify fund-raising leads in squads to work with Laura	Squad Captains	12/5	
On purchase of new boat (Kangua) what will be retired from women's squad?	Amaia	14/4	Under discussion: James to take proposal to CC
Carolyn to follow up on Amaia's query about handover at 11.15.	Carolyn	14/4	Chased Billy – no response Laura picking up
Isy to: To purchase one cox box Label each box with squad name. Define a white board or book system to sign box out when taken off site	Isy	10/4/ 14	In progress: issue with funding

Rowing Committee Meeting Dates: Aiming for first Monday of month.

- 6th October
- 3rd November
- 1st December
- 5th January
- 2nd February
- 2nd March
- 6th April

Main room booked for all these meetings 8pm – 10pm