

Rowing Committee Meeting Minutes & Actions

Meeting 7th July 2014

Present:

James Hanson (Chair), Phelim Daniels, Carolyn Smithson, Amaia Arregi, Tom Jost, Sean Kearns

Apologies: Tim Wallis-Caddell, Roger Macrae, Richard Cox

Minutes:

James Updates:

Update on the Kanghua 4x: boat suffering from delamination: Eric Sims is offering a replacement new boat. Agreed it will stay with Womens squad.

Ursa minor/major sculling riggers: agreed to price up riggers – with James.

Bert Bushnell: too heavy for juniors; recommendation is to sell and replace with smaller boat, keeping same name. James to take to Club Committee

Squad noticeboards: will locate more noticeboards so each squad has an area.

- Remember to forward copies of docs to Carolyn for central storage in Dropbox.
- Carolyn can laminate any A4 docs for the noticeboards

Update on Junior Squad: Bill Lambourne left as coach a week ago: have an agreed structure for the groups; Captaincy will be left until AGM: refer any queries to Laura Lion

This Month Topics:

MRC/CC

Tom Jost was invited to the meeting so that the day-to-day sharing of resources between MRC and CC could be discussed.

The handover point at 4.30 from CC to MRC juniors had been highlighted as an issue at the previous meeting: instances where CC had done an extra outing had delayed Junior's start at 5pm and then affected seniors start at 6.30pm.

It was acknowledged that pressure on launches was a current contributor, but the last couple of weeks had been much better with no real issues. Numbers of rowers have risen in both CC and MRC.

It was agreed that flexibility could be exercised with agreement of parties there, but the structure of the agreed handover needs to be observed or requests for changes tabled.

Phelim raised the subject of the car-park at 6.30 when paranets are picking up juniors and seniors are arriving. There was some debate whether from May-Sep some pick-ups could be done from Windrush. Tom/Laura to review.

Tom and Julie are due to review the agreement with the objective of condensing it and ensuring it reflected contractual and working practise. Tom mentioned that the Castle Hill site has an erg room that is not in scope of the agreement.

Tom queried that there had been no replacement for Griffindor: Sean Kearns was discussed as a possibility – agree off-line.

Blade Audit

Phelim has provided a list to get this started. Will spend some time on this on Sunday's workday. Could consider extending arms on the racks.

Boat refurbishment

Hayley has requested a plan for the expected refurbishment of boats across all squads and L2R.

It was proposed to use a white board to record requests for work on boats and also log issues with Cox Boxes.

Carolyn to circulate Boat Usage to ensure it reflects all known refurb requests then send to Hayley.

Safety

There was an incident involving a CC sculler and a vet squad – no action identified. Discussion re turning points – suggestion that map is issued by Safety Committee.

Cox boxes

Still an issue.

Issue combinations for all locks to all squad captains: Isy to action.

Repair of Vet CB still outstanding.

Sharing resources

8's rack outside has 4's in it.

Need CC reallocation to provide for new top-end Hudson.

RN boat to go – Amaia to talk to JamesF.

Boathouse issues

James wants to minimise trailer racking and explore use of quick release riggers. Must find more efficient ways to store boats.

Repairs

Nothing new raised

Boat Purchase

Nothing new raised

AOB

Amaia: Could the club obtain a fuel card – James to investigate.

Next Meeting: 4th August 8pm

Agreements:

| Meeting Date | Agreement |
|--------------|---|
| 2/6/2014 | Early decisions from Blade audit: <ul style="list-style-type: none">• Allocate Rob Williams blades to Phil Clapp boat• JA set should be 1st priority Juniors, 2nd priority Snr Women |
| 12/5/2014 | Hold of allocating new blades until audit of existing blades done with exception of 1 set Bracas to Louise Entwistle |
| 12/5/2014 | Will spend £200 on new parts for the Hudson due to damage |
| 14/4/2014 | Club will not purchase additional Junior boats this year. |
| 14/4/2014 | Investment will be directed towards list of lower cost items in James F's PPT |

Action Points:

| Action: | Allocated to: | Date: | Status |
|--|---------------|-------|--------|
| Ursa minor/major sculling riggers: agreed to price up riggers | James | 7/7 | |
| Bert Bushnell: too heavy for juniors; recommendation is to sell and replace with smaller boat, keeping same name. James to take to Club Committee | James | 7/7 | |
| Phelim raised the subject of the car-park at 6.30 when parents are picking up juniors and seniors are arriving. There was some debate whether from May-Sep some pick-ups could be done from Windrush. Tom/Laura to review. | Tom/Laura | 7/7 | |

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| Hayley has requested a plan for the expected refurbishment of boats across all squads and L2R. It was proposed to use a white board to record requests for work on boats and also log issues with Cox Boxes. Carolyn to circulate Boat Usage to ensure it reflects all known refurb requests then send to Hayley. | Carolyn | 7/7 | |
| Issue combinations for all locks to all squad captains: Isy to action. | Isy | 7/7 | |
| RN boat to go – Amaia to talk to JamesF. | Amaia | 7/7 | |
| Could the club obtain a fuel card – James to investigate. | James | 7/7 | |
| Reminder re safe places to turn on the river | Squad Captains | 2/6 | Closed: will ask safety committee to issue map |
| Raise at CC process whereby club members fund items and reclaim as expenses; too slow and not realistic for larger items. Current issue re Cox Box purchase | James | 2/6 | 7/7: Dave G investigating internet banking to facilitate quicker refunds |
| Talk to Isy about a system of locks to be allocated to squad captains for cox boxes | James | 2/6 | Done – need to communicate codes |
| Talk to Hayley and Roger about the repairs process | James | 2/6 | Ongoing |
| Invite Tom to next meeting to talk about CC contract and how it is working | Carolyn | 2/6 | Done |
| Bill to carry out audit of private racking | Bill Lambourn | 2/6 | 7/7 who will do this? |
| Ensure racking allocations xls under document control and communicated | Carolyn | 2/6 | Julie will forward as soon as updated end of June |
| Identify boats which should be subject to restricted access to protect their condition | Squad Captains | 2/6 | Done |

| Action: | Allocated to: | Date: | Status |
|---|----------------|-------------|--|
| Raise to CC proposal to sell Jim Lawther and use funds for replacement to Enforcer as alternative to cascade which would not work | James | 2/6 | |
| Identify fund-raising leads in squads to work with Laura | Squad Captains | 12/5 | |
| On purchase of new boat (Kangua) what will be retired from women's squad? | Amaia | 14/4 | Under discussion: James to take proposal to CC |
| Carolyn to follow up on Amaia's query about handover at 11.15. | Carolyn | 14/4 | Chased Billy – no response Laura picking up |
| Isy to: To purchase one cox box Label each box with squad name. Define a white board or book system to sign box out when taken off site | Isy | 10/4/ 14 | In progress: issue with funding |

Rowing Committee Meeting Dates: Aiming for first Monday of month.

- 4th Aug
- 1st Sept
- 6th Oct